

Ordinance No.1659

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF  
THE CITY OF ANKENY, IOWA BY ADDING NEW CHAPTER  
11, SPECIAL EVENTS.

WHEREAS, the City Council of the City of Ankeny, Iowa, deems it in the best interest of the City to add a new chapter concerning special events.

NOW, THEREFORE, Be it ordained by the City Council of the City of Ankeny, Iowa, as follows:

Section 1. The following new Chapter 11, Special Events, is hereby added as follows:

Chapter 11

Special Events

11.01 Permit Required. A Special Event permit is required for all Special Events. A Special Event is any event on city property, any event that requires street closure, any event with the sale of alcohol, any event involving amplified sound, any event that requires city services to a degree over and above that which the City routinely provides, and/or any event involving crowds or participants that will significantly impact public health or safety or the peace and quiet of a neighborhood due to the number of persons attending the event.

Special Event Permit and/or the fee may be waived by resolution of the City Council under circumstances deemed to be in the best interest of the City.

11.02 Exemptions. The following events are exempt from obtaining a Special Events permit:

- a. City of Ankeny Parks & Recreation and Otter Creek Golf Course programs and events
- b. Ankeny Community School District programs and events on school property
- c. Des Moines Area Community College programs and events on Des Moines Area Community College property
- d. Annual "Summerfest" Community Celebration

11.03 Application. A completed application on forms furnished by the City of Ankeny and accompanied by the required fee shall be filed with the Clerk at least 60 days prior to the event requiring the Special Event permit.

11.04 Fees. The fee for a Special Event permit shall be \$25.

11.05 Other Permits and Licenses Required. All sponsors, applicants and vendors shall obtain and maintain all necessary permits and licenses required for the event, as required elsewhere in this Municipal Code or by law.

11.06 Authority of City Manager. The City Manager or City Manager designee has the authority to accept or reject events and to terminate or suspend an event which is in violation of this ordinance and/or the rules and regulations for Special Events as adopted from time to time by resolution of the City Council. In addition, the City Manager or City Manager's designee has the right to deny or delay a Special Event permit if sufficient time has not been allowed for the approval process. The City shall have the authority to revoke a special event permit by reason of disaster, public riot or other public safety emergency, or violations to local, state and federal requirements.

11.07 Penalty. A violation of this ordinance is a municipal infraction subject to the provisions of Chapter 4 of the Municipal Code. In addition, the City shall have the authority close down a Special Event which has failed to obtain a Special Event Permit.

Section 2. Section 196.02(I) is hereby amended by adding the following subsection (5):

(5) Notwithstanding anything contained elsewhere in this Code, a special permit does not need to be obtained from the Board of Adjustment for a one-time event that is otherwise required to obtain a special permit in accordance with Chapter 11 of the Municipal Code.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. This ordinance shall be effective upon its passage, approval and publication as provided by law.

PASSED and approved this \_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
STEVEN D. VAN OORT, Mayor

ATTEST:

\_\_\_\_\_  
PAMELA DeMOUTH, City Clerk

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**1<sup>st</sup> Con 4/19/10  
2<sup>nd</sup> Con 5/3/10  
3<sup>rd</sup> Con \_\_\_\_\_**